



29th January 2018

Dear Parents/Carers

The Year 8 Parent's Consultation Evening will be held on **Thursday 8th February** at the Priestmead Campus from 4.30pm to 7.00pm. I anticipate a high attendance from parents and carers as we continue to work together to achieve the best outcomes for our Year 8 students.

The evening will be run in two sessions:

The first session will be from 4.30pm to 5.45pm for boys whose surnames start with the letters **A-K**
The second session will be from 5.45pm to 7.00pm for boys whose surnames start with the letters **L-Z**

There will be a seating plan to indicate which table you have been allocated. Your son should attend with you in full school uniform. You and your son will remain seated at this table and teachers will circulate to inform you of your son's progress.

Pupils are expected to bring all of their books to the evening. These will form part of the review process and will give you an opportunity to discuss the work that has been completed with your son.

The session will begin with a short introduction from Mr Bryant. Teachers should be able to see all of the parents and students they teach in the allocated time. A bell will ring at the end of each session and this is the signal for the start of the next session. Any parent who has particular concerns which have not been addressed during the allotted time should either leave a message with Mr Jones, Head of Year or send a message via the Journal to the Form Tutor the next day. A telephone call or appointment will then be arranged to discuss your son's progress in greater depth.

Please return the reply slip to your son's Form Tutor. If you have problems with the allocated session time please contact the school office either by email admin@salvatorian.harrow.sch.uk or by telephone. We will try to accommodate these requests. I look forward to meeting you.

Yours sincerely

G Jones

Mr Jones
Head of Year

REPLY SLIP – YEAR 8 PARENTS' EVENING

To: Form Tutor

Pupil's Name _____ Form: _____

I/We shall/shall not be able to attend the Parents' Evening.

Signature of Parent/Carer