



16th November 2017

Dear Parents/Carers

The Year 10 Parents' Consultation Evening will be held on **Thursday 23rd November** from 4.00pm to 7.00pm. I anticipate a high attendance from parents and carers as we continue to work together to achieve the best outcomes for our Year 10 students.

The evening will be run in three sessions:

The first session will be from 4.00pm to 5.00pm for boys whose surnames start with the letters **A-G**

The second session will be from 5.00pm to 6.00pm for boys whose surnames start with the letters **H-N**

The third session will be from 6.00pm to 7.00pm for boys whose surnames start with the letters **O-Z**

Tables will be set out in the Francis Jordan Hall. There will be a seating plan to indicate which table you have been allocated. Your son should attend with you in full school uniform. You and your son will remain seated at this table and teachers will circulate to inform you of your son's progress.

The session will begin with a short introduction from Mr Bryant and Ms Thomas. Teachers should be able to see all of the parents and students they teach in the allocated time. A bell will ring at the end of each 55 minute session and this is the signal for the start of the next session. Any parent who has particular concerns which have not been addressed during the allotted time should either leave a message with myself as Head of Year, or send a message via their Journal to your son's Form Tutor the next day. A telephone call or appointment will then be arranged to discuss your son's progress in greater depth.

Please return the reply slip to your son's Form Tutor by Monday, 20th November. If you have problems with the allocated session, please contact the school office either by email admin@salvatorian.harrow.sch.uk or by telephone and we will try to accommodate these requests.

I look forward to meeting you all at this event.

Yours sincerely

Alan Bryant

Mr Bryant
Head of School

Yours sincerely

D Williams

Miss Williams
Head of Year 10

To: School Office
REPLY SLIP – YEAR 10 PARENTS' EVENING

Pupil's Name _____ Form: _____

I/We shall/shall not be able to attend the Parents' Evening.

Signature of Parent/Carer